

F.No.23(4)/E.Coord/2020/1  
Government of India  
Ministry of Finance  
Department of Expenditure

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North Block, New Delhi  
Dated: 23.03.2020

**OFFICE MEMORANDUM**

**Sub: Payment of wages to outsourced persons of Ministries/Departments and other organizations of Government of India during lockdown period due to COVID-19**

As part of social distancing and isolation measures to contain the spread of COVID-19 in the country, various State/UT Governments have announced lockdown at different places. Instructions have been separately issued by DOP&T regarding maintenance of essential services in Ministries/Departments.

2. Due to these measures, there is a likelihood of a number of contractual, casual and outsourced staff such as house-keeping staff etc. being required to stay at home, which under normal circumstances would result in deduction in their pay/wages. In order to avoid any undue hardships under the prevailing extraordinary circumstances, it has been decided that wherever any such contractual, casual and outsourced staff of Ministries/Departments and other organizations of Government of India, is required to stay at home in view of lockdown order regarding COVID-19 prevention, as announced by various States/UT Governments, they shall be treated as "on duty" during such period of absence and necessary pay/wages would be paid accordingly.

3. These instructions shall also apply to Attached/Subordinate Offices, Autonomous/Statutory Bodies of Government of India.

4. These instructions shall apply till 30<sup>th</sup> April, 2020.

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23/03/20

**(Annie G. Mathew)**  
Additional Secretary to Government of India

To:

**All the Ministries and Departments of Government of India**